

ADMINISTRATIVE - INTERNAL USE ONLY

3 September 1981

MEMORANDUM FOR: Director of Personnel

FROM:

Director, Foreign Broadcast Information Service

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SUBJECT: Step Increase for Language Specialists Currently
on Rotational Assignments

1. This memorandum requests your concurrence in FBIS' preference to include a small number of FBIS linguists on rotational assignment among those to receive a step increase in lieu of a Language Use Award.

2. As we move toward implementation of the DDCI's decision to discontinue granting Language Use Awards to language specialists for those languages for which they were hired and to award them a step increase instead, we have encountered an unforeseen anomaly. This concerns language specialists FBIS now has on rotation.

3. As you may know, FBIS has encouraged rotational assignments as a broadening experience for its officers. These officers accepted rotational assignments in an effort to increase their usefulness to the Agency, even though it meant the loss of their Language Use Awards for the duration of the rotation. The commitment was made to them that upon their return they would resume receiving the LUA provided they tested at the appropriate level. It is only because of the timing of their temporary assignments that they were not receiving the LUA at the time of the DDCI's decision and would therefore not qualify, in strict interpretation of the terms of that decision, for the step increase that will accrue to their peers who did not seek a rotation.

4. I request your concurrence in my intention to award these employees the same step increase as their colleagues when they return to their ULR assignment, assuming that they test at the required proficiency. I believe this is in line with the spirit of the DDCI decision and with your own determination that such step increases can be given to new employees who before 20 June 1981, had been promised a Language Use Award as part of their employment package.

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5. If further details are required, please have your staff
contact Chief, Production Group, on extension

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CONCUR:

Director of Personnel

SEP 1981

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Date

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